

Planning Commission Subcommittee Procedures

All subcommittee meetings are open to the public. However, discussion and comments will be held by committee members.

Seats at the table are for committee members and staff.

Committee members will indicate their presence on an attendance sheet at each meeting.

Minutes will be prepared in a summary format including issues discussed and decisions made.

Meeting notices and other information will be distributed through e-mail.

Planning Department staff will assist with research as time allows.